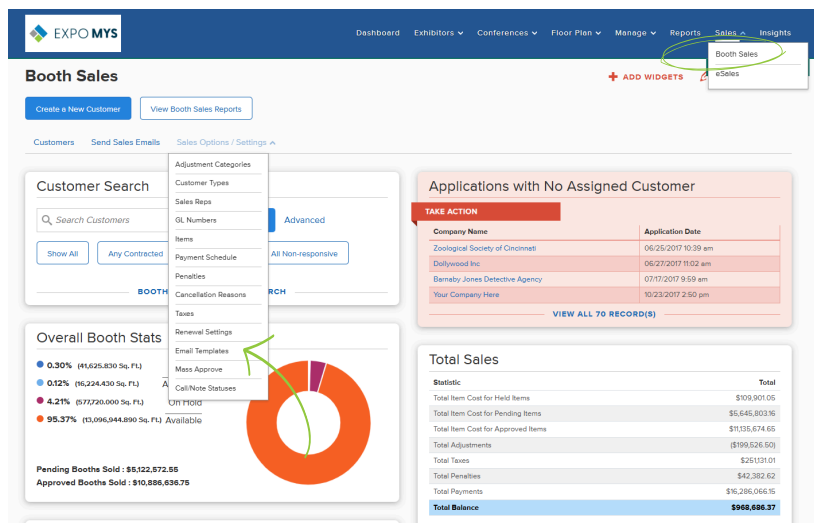


# Email Confirmation: Digital Signature Submitted

You can now automatically notify your team when a customer updates their digital signature for an order change.

## How to Enable:

- Navigate to Sales > Booth Sales > Sales Options / Settings > Email Templates
- Locate and edit the "Signature Submitted Confirmation" template
- Enable and publish the template to start receiving notifications



### EDIT "SIGNATURE SUBMITTED CONFIRMATION" TEMPLATE

Description: Notify Show mgt. that a customer has submitted a new digital signature in response to an order change. Note: this will not send an alert when an application has been submitted, email address as a cc or bcc on the application confirmation emails.  
Last Updated: 06/13/2025 12:49 PM ET by Jason Summers

**Enable:**

☐ Yes

☒ No

**From Name:**

[SHOW\_NAME]

Placeholders: [SHOW\_SHOWID] [SHOW\_NAME]

**Reply To Address:**

sales@mapyourshow.com

Limited to one email address only.

**To Address:**

jsummers@mapyourshow.com,jason.summers@mapyourshow.com

If multiple addresses are listed, please separate with a comma.

**Email Subject:**

Signature Submitted: [CUSTOMER\_COMPANYNAME]

Placeholders: [SHOW\_SHOWID] [SHOW\_NAME]

PLACEHOLDERS



**Tip**

Want to stay informed about new applications or sponsorship orders? Simply add your team as a CC or BCC on the relevant application confirmation email templates to receive those updates too.